



North Dakota Collegiate DECA State Officer Candidate Information

The election of the 2012-2013 State Officers for the North Dakota Association of Collegiate DECA will be held at the 2012 Career Development Conference. The candidates will be presenting speeches at the *Opening Session of the conference*. Election will be during the Annual Business Meeting.

Candidates will be interviewed by a panel. The interview will count 40% of the election. Candidates will campaign to be elected to the State Officer Action Team. Each chapter will be given three votes (one vote per person; three voting delegates). The voting process will count for 60% of the election.

OFFICER POSITIONS:

Four officers will be elected to serve as state officers for North Dakota Collegiate DECA. The officers will meet in June/July to develop a program of work for the year. Communication with chapter presidents will continue during the year. The officers must commit to serving the organization for one year, representing North Dakota Collegiate DECA with the utmost commitment.

President – responsible for leading the state, developing the program of work for the officer team, setting goals for local chapters and communicating with local chapter presidents each month through e-mail or similar communication methods. The president will be responsible for running meetings and conferences, and promoting DECA throughout the year.

Vice President – responsible for working with the other officers to develop a program of work and set goals for the year. Responsibilities will be determined once the team has been elected.

ELIGIBILITY FOR CANDIDACY:

1. Only active members will be eligible for state office.
2. A candidate must submit the complete application.
3. A candidate must present a speech to the members during the state conference.
4. No more than two candidates from one chapter may run for office.
5. Must have 2.0 or higher GPA

APPLICATION PROCEDURE:

Those Collegiate DECA members interested in seeking an officer position must submit the following information in a portfolio/binder. Portfolios/binders should be submitted by **February 1, 2012**. Folios will be on display at the state conference.

1. The State Officer Application Form
2. Picture of Candidate (electronic)
3. Chapter Advisor's Letter of Recommendation or Employer
4. Resume (1-2 pages only)
5. No more than one typed page including goals and a statement on "What I can Contribute to North Dakota Collegiate DECA"
6. An Official or Unofficial copy of a college transcript must be submitted with the portfolio, but not included in the portfolio. The transcript will not be placed on display with the other materials.

CANDIDATE INTERVIEWS

1. Each candidate will be interviewed by a panel. Each candidate will be asked a minimum of 3 questions. The interview score will count as 40% of the election.

CANDIDATE SPEECHES

1. Campaign speeches will be held during the Opening Session of the State Career Development Conference.
2. Campaign speeches will be limited to 2 minutes for each candidate. One or Two questions will be asked of each candidate following his or her speech.

ELECTION SESSION

1. The election of officers will take place during the business meeting.
2. Voting delegates must be seated at time of roll call.
3. Each chapter will be allowed **three** voting delegates.
4. The votes cast by the voting delegates will count as 60% of the election.

ELECTION OF OFFICERS

1. Candidates will apply to run for either vice president or president or a specific office on the application form.
2. The candidate with the highest score from the interview and the election will serve as president. The candidates with the next three highest scores will serve as vice presidents.

North Dakota Collegiate DECA State Officer Action Team Application Form

DUE: February 1, 2012

This form should be the first page in the folio/binder. (type or print)

Name of Candidate _____

Officer Seeking ___ President Only

 ___ Vice President Only

 ___ President or Vice President

Email Address _____

Cell Phone Number _____

Chapter _____

Mailing Address _____

Collegiate DECA members interested in the position of state president or vice president must submit the following information in a portfolio/binder. Portfolios should be submitted by the deadline date.

1. The State Officer Application Form
2. Picture of Candidate (attach or email to state advisor)
3. Chapter Advisor's Letter of Recommendation
4. Resume (no more than 2 pages)
5. No more than one typed page including goals and a statement on "What I can Contribute to North Dakota Collegiate DECA"
6. An Official or Unofficial copy of a college transcript must be submitted with the portfolio, but not included in the portfolio. This will not be placed on display with the other materials.

Mail completed application form and portfolio to
Kevin Reisenauer, State Advisor
Career and Tech Education
600 East Boulevard Avenue, Dept 270
Bismarck, ND 58505